

WHITE LAKE AMBULANCE AUTHORITY

8220 Whitehall Rd., Whitehall 49461

July 27, 2022 Board Meeting Minutes

DISCLAIMER: THIS MEETING IS TAKING PLACE IN PERSON AND PUBLIC ALLOWED TO ATTEND BUT MUST FOLLOW MASKE REQUIREMENTS IF UNVACCANTIATED. THIS MEETING WILL ALSO BE LIVE STREAMED USING FACEBOOK LIVE AND CAN BE ACCESSED THROUGH THE WHITE LAKE AMBULANCE FACEBOOK PAGE.

1. Call to Order - Meeting called to order at 1600 by Jeff King, Board Chairman.
 - a. Roll Call – Board Members Present: Paul Schultz, Melonie Arbogast, Jeff King, and Chuck Schmitigal. Also present: Dion Stumpo, Terri VanderLeest, and Amy Rusin. Absent: Bruce Froelich, Jeff Abram, and Mike Cockerill.
2. Pledge of Allegiance
3. Agenda Approval

Motion made by Schmitigal and supported by Arbogast to approve agenda. Motion carried all in favor.
4. Approval of Minutes from July 2022

Motion by Schmitigal and second by Schultz to approve July minutes with changes to items 5b and 5b iii. Motion carried all in favor.
5. Financials
 - a. Accounts Payable (Appendix I) – Vanderleest provided overview of accounts payable. Additions include Rivers Ace Hardware charges to total \$14.38, Trophy Center for \$230.50, and corrected invoice for Workers’ Compensation for \$15, 243.00. This brings total accounts payable charges to \$34,480.50. Other items of note included professional courtesy discount from Scholten Fant and conference costs for Director.

Motion to approve bill pay in the amount of \$34,480.50 made by Arbogast, supported by Schmitigal. Motion carried with roll call vote of 4-0 all in favor.
 - b. Overview of profit/loss and budget performance (Appendix II) – Overview of budget performance provided by VanderLeest. New fiscal year has started. Charges for July 2022 runs so far totaled \$32, 243.93; which puts on track to be close to or meet July 2021. Items of note are 678 Millage received from City of Montague and Capital Equipment purchases moved to date of in-service. Stumpo observed fuel cost are increased with 2 main trucks being gas and backup diesel. WLAA already receives discounted fuel price from McCormick’s.

- c. Balance Sheet (Appendix III) – presented by VanderLeest. Discussion on moving some funds to another financial institution not to exceed FDIC limits. King inquired if some legal fees will be reimbursed by insurance. Vanderleest confirmed they would be.
6. Financial Officer Report
- a. Billed Transport volume for June was 113. Stumpo noted to be the second best year since the departure of Fruitland Township. King remarked this was the highest June since their departure as well.
 - b. Call Revenue - \$48,000.04. Noted to be the best year since departure of Fruitland Township with fiscal year total of \$554,988.88.
 - i. Discussion on need for another ambulance in the future. Cost is increasing and production is 30 months out.
 - ii. Vanderleest mentioned Michigan minimum wage increased to \$12/hour. Effective date is still being debated and may affect back pay for some employees. Stumpo noted this may affect wage scale as well.
 - iii. Stumpo apprised the board that site visit for annual audit is scheduled.
7. Personnel Committee – update to be given in August
8. Director’s Report
- a. Run Review – 159 calls for the month with 14 stand-bys. Call response time was an average of 10.88 minutes overall, 8.33 minutes for White Lake area, and 7.80 minutes for priority one calls. Director’s report was emailed out to all board members.
 - i. King inquired on the vacation time issue. Stump stated now that new fiscal year has started this has resolved. One new medic hired this past week and have two more applications to review.
 - ii. Discussion on wage scale, benefits, and competitive pay.
 - iii. Director will present on Image Trend conference next month.
9. Public comment – none
10. Board Comment – none
11. Adjournment - motion was made by Schmitigal and supported by Arbogast to adjourn, all in favor. Meeting adjourned at 1647.

Jeff King, Chairman

Amy Rusin, Recording Secretary